



Office of The Principal Commissioner of Customs (General)

प्रधान आयुक्त सीमा शुल्क (सामान्य) का कार्यालय

P& E Section, New Custom House, Ballard Estate, Mumbai-400 001

कार्मिक एवं स्थापना अनुभाग, नवीन सीमा शुल्क भवन, बलार्ड एस्टेट, मुंबई-400001

E-mail: p.estt-mum-cus-zone1@gov.in Telephone:022-22757738

Date:12-07-2022

CIRCULAR NO:- 31/2022

Subject:-Departmental Examination for promotion of Ministerial Officers to the Grade of Inspectors of Customs (Eos & POs) to be held in the month of August, 2022-Reg.

The departmental examination for promotion from Ministerial Officer to the grade of Inspectors of Central Taxes & Inspectors of Customs (Examiners and Preventive Officers) is scheduled to be held in the month of August,2022 as detailed below :-

Examination for promotion to the grade of Inspectors of Customs (EOs & POs).

Paper	Subject	Duration	Date	Time	Pass Mark
Paper- I	Customs (with books)	3 hours	04.08.2022 (Thursday)	10.00 hrs to 13.00 hrs	65/100
Paper-II	Allied Acts (including Central Excise & GST Act & Rules) (with books)	3 hours	03.08.2022 (Wednesday)	10.00 hrs to 13.00 hrs	50/100
Paper-III	Administration (with books)	3 hours	05.08.2022 (Friday)	10.00 hrs to 13.00 hrs	65/100

Ministerial Officer to appear for the examinations as per the eligibility conditions is as under:-

(a). Examination for promotion to the grade of Inspectors of Customs (EOs & POs):

- (1). All Executive Assistant and Steno Grade II (re-designated as Steno-I)
- (2). Tax Assistants and Stenographers Grade II (erstwhile Steno-III) who have successfully completed the period of probation and cleared the confirmation exam in the grade.

All the candidates are required to arrange for their own books for the ensuing examination. The application should reach the P&E Section **not later than 14.07.2022** in the prescribed proforma (Annexure 'A') by hand or e-mail (**p.estt-mum-cus-zone1@gov.in**). Candidates are requested to inform whether Hindi version of question papers is required or otherwise.

Further, all the head of department are requested to bring this circular to

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the notice of all the concerned officers working under them, including those on leave, on deputation with other Directorate/ Organizations, so as the willingness of the candidates reaches in time to enable this department to conduct the examinations effectively.

Note: - Use and carrying of Mobile phone and any such electronic gadget in or around the examination hall by the candidates is strictly prohibited during the conduct of examination.



(Dr. Meva Ram Ola)
Dy. Commissioner of Customs
P&E, NCH, Mumbai-I

Encl: Annexure-A and Syllabus

Copy to:

1. The Pr. Chief Commissioner of Customs, Mumbai Customs, Zone-I, II & III
2. The Pr. Commissioner/Commissioner of Customs (General / Import / Export and Audit), Zone - I, II & III
3. The Additional/Joint Commissioner of Customs (P&E) Zone - I, II & III
4. Ministerial Table, P&E, NCH, Mumbai - I
5. The EDI Section (for uploading the same please).
6. Notice board (CHS Section & P&E Section) NCH, Mumbai.
7. Office Copy.



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12/7/22

(Dr. Meva Ram Ola)

Dy. Commissioner of Customs
P&E, NCH, Mumbai-I

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ANNEXURE 'A'

(Departmental Examination for promotion of Ministerial Officers to the Grade of Inspectors of Customs (EOs & POs) to be held in the month of August, 2022)

- 01 Name of the Candidate : _____
- 02 Designation : _____
- 03 Date of appointment to the present grade. : _____
- 04 Paper(s) for which appearing : _____
- 05 Paper(s) in which passed during last departmental examination (if passed, copy of such order be enclosed) : _____
- 06 Whether belonging to SC/ST : _____
- 07 Present posting : _____
- 08 Date Of Birth : _____

UNDERTAKING

I, hereby declare that the particulars given above are true and in case any of the above said information is found to be incorrect, I shall be disqualified from the examination.

Date :

Signature of the candidate

Contact No. :

"CERTIFIED THAT THE ABOVE PARTICULARS HAVE BEEN VERIFIED WITH THE SERVICE BOOK AND FOUND CORRECT"

CAO/CAO/AO

Note: The report should be sent only after verification of the information given by the candidates with reference to their service book. Incomplete details may result in rejection of the application/form without any further intimation to the officer.

(In case of married women candidate, she may state her married name also, if changed after appointment in the department)

ANNEXURE - I (SYLLABUS)

Central Excise and GST:

Paper I - Inspectors of Central Tax

Latest Edition of:

1. GST Act - CGST Act 2017 -IGST Act, 2017, UTGST Act, 2017 and GST (Compensation to States) Act, 2017
2. CGST Rules, 2017 as amended
3. GST Rates
4. Central Excise Act, 1944.
5. Central Excise Rules (Latest)
6. Central Excise Tariff Act, 1985
7. CENVAT Credit Rules (Latest)
8. Central Excise Valuation (Determination of Price of Excisable goods) Rules, 2000
9. Central Excise (Appeals) Rules 2001
10. CESTAT (Procedure) Rules,1982 as amended
11. Central Excise (Appeals) Rules, 2001
12. Central Excise (Determination of Retail Sale price of Excisable Goods) Rules, 2000
13. Central Excise (Removal of Goods at Concessional Rate of Duty for Manufacture of Excisable Goods) Rules, 2001
14. Central Excise (Compounding of Offences) Rules, 2005
15. Central Excise (Settlement of Cases) Rules, 2007
16. Customs & Central Excise Settlement Commission Procedure, 2007
17. Central Excise (Advance Rulings) Rules, 2002
18. Customs, Central Excise Duties and Service Tax Drawback Rules, 1995

Customs:Paper II - Inspector of Central Tax,

Paper I - Inspectors of Customs (EOs& POs)

Latest Edition of:

1. Customs Act,1962.
2. Customs Manual
3. Customs Tariff Act, 1975.
4. Indian Evidence Act, 1872.
5. Indian Penal Code, 1860.
6. India New Foreign Trade Policy, 2015 -2020.
7. ITC (HS) Classification of Export & Import Items- latest edition

Allied Acts (including Central Excise & GST)
Paper - II Inspectors of Customs (EOs & POs)

Latest Edition of:

1. GST Act & Rules, 2017 (As amended)
2. Central Excise Act, 1944.
3. Central Excise Rules, (Latest).
4. Central Excise Tariff Act, 1985.
5. CENVAT Credit Rules, (Latest)
6. Customs Act and Rules & Procedures, Customs Tariff Act, 1975.
7. CESTAT (Procedure) Rules, 1982 as amended.
8. Foreign Trade Policy (2015-2020)
9. Foreign Trade (Regulation) Rules, 1993
10. Foreign Trade (Exemption from Application of Rules in certain cases) Order, 1993
11. Foreign Trade (Development & Regulation) Act, 1992 - Notifications
12. Foreign Exchange Management Act, 1999 (42 of 1999)
13. Safeguard Measures (Quantitative Restrictions) Rules, 2012
14. Foreign Exchange Management (Export of Goods and Services) Regulations, 2000
15. Foreign Exchange Management (Current Account Transactions) Rules, 2000
16. Legal Metrology Act, 2009 and Legal Metrology (Packaged Commodities) Rules, 2011.
17. The Livestock Importation Act, 1898
18. Prevention of Food Adulteration Act, 1954 & Food Safety and Standards Authority Act, 2006
19. Drugs and Cosmetics Act 1962, Drugs and Cosmetics Rules, 1945
20. Destructive Insects & Pests Act, 1914, PFS Order, 1989 and Plant Quarantine (Regulation of Import into India) Order 2003
 21. Conservation of Foreign Exchanges and Prevention of Smuggling Activities Act, 1974 (COFEPOSA) (52 OF 1974)
 22. Criminal Procedure Code, 1973
 23. Civil Procedure Code, 1908
 24. SEZ Act 2005 & SEZ (Amendment) Rules 2013
 25. Environment Protection Act, 1986

Administration

Paper III - Inspectors of Central Tax

Paper III - Preventive Officers & Examiners of Customs

Latest Edition of:

1. Central Civil Services (Pension) Rules, 1972.
2. Central Civil Services (Classification, Conduct & Appeal) Rules 1965
3. Central Civil Services (Conduct) Rules, 1964
4. General Provident Fund (Central Services) Rules, 1960.
5. General Financial Rules, 2005 and Receipts and Payments, Rules 1983.
6. Central Civil Services (Leave) Rules, 1972.
7. Leave Travel Concession Rules
8. FR & SR Service Rules & Financial Rules.
9. Swamy's Hand Book (latest)